

**Sugarwood Homeowner's Association
Board of Director's Meeting Minutes
March 10, 2008**

Call to Order: The meeting was called to order at 7:12 p.m.

Resident's Forum: Board received information that two residents were to be present to discuss issues, however, parties did not show up to discuss items.

Members Present: Sam Rutherford, John Frazier, Ron Williams, Dan Sparks, Yolanda Ter Hark, and Stan Brown.

Members Excused: Dan Higley.

SHA Members: Ricky Bullock (pool maintenance)

Approval of Board Meeting Minutes: Hearing no objections, the Board of Directors Meeting minutes of February 9, 2008 were approved as presented.

Board had no objections to reviewing and approving the board meeting minutes via email for the purpose of having it posted prior to the next meeting for review by owners.

Pool Maintenance Issues: Board had asked Ricky Bullock to be present to discuss pool matters. Ricky offered the following repairs which remain from last year that needs to be done prior to opening of the pool this coming summer. Items are as follows:

1. Repair tile grout
2. Replace 6 small valves
3. Install timer for pool
4. Move present location of interior pool light switch
5. Replace pool attendant chairs
6. Change out locks for gate

Board concurred that the priorities of items which must be done are noted by the numbering of items above. John and Ron will work with Ricky to obtain estimates for these repairs. It would be ideal to have these repairs completed prior to opening of the pool.

Treasurer's Report: John Frazier had presented the board with an update of the accounts through March 10th including SHA members who paid to date. John expressed concern that the present interest rates for the accounts were low and could be improved. Board asked John to obtain information for the next meeting.

Unfinished Business: None to be discussed at this time.

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New Business:

- A. V. Lalka, CPA: Dan Sparks and John Frazier met with the CPA to discuss present services. Board is still waiting on information from CPA. John will follow up and provide board with information at the next meeting.
- B. Mowing Contract Review/Solicitation: Board had reviewed three proposals for landscape services. Upon review of these proposals, it was moved by John Frazier, seconded by Stan Brown to accept the proposal from Wiggins Landscape with a considerable amount of savings to the Association. Motion carried unanimously.

Board authorized Dan Sparks to communicate with the present mowing contractor (Horizon Landscape) with our intent not to exercise the option to renew the contract for this year. Letter of nonrenewal to follow.

- C. Establishment of Committees: The following committees were established with overseeing by the following board members:
 - 1. Planning/Architectural (Ron Williams)
 - 2. Seasonal (Ron Williams)
 - 3. Beautification (Ron Williams)
 - 4. Recreation (Sam Rutherford/Dan Sparks/Dan Higley)
 - 5. Social (Stan Brown)

Yolanda volunteered to draft up the purpose of each committee for board to review. Volunteers for these committees, except the Planning/Architectural Committee which have members appointed by the board, will be solicited through the next mailing.

- D. SHA Directory/Block Captain Assignments: Ron reported that block captains have been assigned and information on point of contact to be published in the next newsletter. Ron working with block captains to update SHA Directory.
- E. Follow Up on SHA Annual Billings: John reported that to date only 128 SHA members have paid their dues. John will be sending out a reminder billing to those outstanding.
- F. Sting Rays Swim Team: Stan reported that things are up and going. There is a meeting scheduled for end of the month which will outline the upcoming meets, etc. Information on enrollment for the swim team will be included with the upcoming newsletter. Board had no objections to continuing with the \$60.00 contribution to the SHA by non-membership swim team dues. Board agreed to provide a section in the quarterly newsletter for the Stingrays Swim Team updates and information.
- G. Spring Newsletter: Draft of the newsletter has been provided to the board. Yolanda will work to complete articles for board to review. Goal would be to circulate newsletter by end of the month. Board to circulate pool rules to SHA members prior to opening of the pool.

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New Business (Continued)

- H. Social Event – Easter Egg Hunt: Event scheduled for Saturday, March 15th. Signs have been located and will be posted. Still looking for help with cleanup of area prior to event. Event being coordinated by Betsy Sparks and Angie Brown.
- I. Non-Membership Due Rate: Board authorized Stan Brown to obtain information from neighboring communities on comparable rates for non-membership dues. Stan to get back to board as soon as possible with information for board to approve rate prior to the next board meeting. Information is necessary in order to solicit non-membership dues for swim team.
- J. Amenity Comparisons: John is working on gathering of information on amenities in neighboring communities. Information to board still pending.
- K. Pool Water/Sewer Discrepancy: Dan Sparks and John Frazier reported a discrepancy in the charging of sewer fees for the meter servicing the pool/irrigation fronting the pool area by First Utility. A letter was generated and sent to First Utility outlining the unfounded charges. Board met with a representative from First Utility and will schedule another meeting to discuss methods of backwashing of pool.
- L. Pool Manager: Sam and Dan Sparks will work on drafting up an outline of the pool manager's duties and hours. Board agreed that it is very important to have a pool manager to oversee the operations of the pool in its' entirety.
- M. Recreation Center: Board recognized that the Crab Apple Tree will need to be removed because of its location and nuisance to the operations of the pool. John and other board members will assist with its removal.
- N. Vandalism: Board discussed recent vandalism of property which took place the morning of March 9th. Board agreed to utilize the block captains to distribute information like this when it happens to get residents to be aware of what's going on. Suggestions to help curtail these types of events will be placed in the upcoming mailing.

Next Meeting: The next scheduled board meeting has been set for Monday April 7, 2008; 7:00 p.m. @ John Frazier's home which is located at 325 Sugarwood Drive.

Adjournment: Hearing no objections, meeting was adjourned at 10:20 p.m.

Recorded By:

Yolanda Ter Hark
Board Secretary