

**Sugarwood Homeowner's Association
Board of Director's Meeting Minutes
April 7, 2008**

Call to Order: The meeting was called to order at 7:12 p.m.

Resident's Forum: No residents were present to discuss issues nor did the board receive any issues to follow up on.

Members Present: Sam Rutherford, John Frazier, Ron Williams, Dan Sparks, Yolanda Ter Hark, and Stan Brown (arrived at 8:06 p.m.).

Members Excused: Dan Higley.

SHA Members: Ricky Bullock (pool maintenance)

Approval of Board Meeting Minutes: Hearing no objections, the Board of Directors Meeting minutes of March 10, 2008 were approved as presented.

Board had no objections to reviewing and approving the board meeting minutes via email for the purpose of having it posted prior to the next meeting for review by owners.

Treasurer's Report: John Frazier had presented the board with an update of the accounts through March 31st. It was reported that 54% of the homeowners have paid to date (144 out of 265 have paid their dues). The master accounting program has been transferred over to the new board. President Sparks to be designated as the master account holder, with John Frazier being designated as an authorized account user.

Committees:

- A. **Planning/Architectural:** Committee will review its' current appointed members and positions to verify that all members are in good standing and still interested in serving on this committee.
- B. **Seasonal:** Ron reported that the flowers were changed out for the Spring season.
- C. **Beautification:** Several trees fronting the recreation center was cut down. One tree was removed because of its decaying condition, one was removed because it was attributing to roof damage, and the remaining three were removed for security reasons.
- D. **Social:** Dan reported that the annual Easter Egg Hunt which was held on Saturday, March 22nd was a great success. The committee spent approximately \$128 for the event, had a little over 1,000 eggs and about 54 kids present for the event. Board has also discussed other community events to include an end of school "pizza" social which has been tentatively scheduled for Saturday, May 22nd. Other events will be posted in the monthly bulletin as well as the upcoming newsletter.

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Board of Director's Meeting Minutes
April 7, 2008

Ongoing Projects:

- A. Newsletter: Quarterly newsletter will be finished and sent out by end of April. Yard sale date to be confirmed. Sugarwood usually coordinates its yard sale with Village Green and Fox Den. Ron was asked to follow up on the date. A survey will be included with the next mailing to ask residents for their input on lighting throughout the community and use of the pool.
- B. Sting Rays Swim Team: Stan reported that the Stingrays have officially hired a swim coach and is currently in the process of interviewing assistant swim coaches. There will be approximately 5 meets with 2 to 3 being at home. Schedule to be confirmed. Enrollment information will be provided in the upcoming newsletter.

Unfinished Business:

- A. V. Lakla CPA: John is currently working with the CPA on the filing of the annual taxes and upcoming payroll preparation.
- B. SHA Directory: Yolanda will provide Ron and the block captains with the breakdown of owners in each section. Block captains will then follow up to get the directory updated. Board looking to have the new directory distributed to all members in good standing sometime in July. Ron to follow up on general costs for ad space. Board will solicit interested businesses to place ads in the SHA directory to help offset the costs for production.
- C. Swimming Pool:
 - i. Pool Manager: Ricky Bullock has accepted the board's proposition to continue with management of the swimming pool operations.
 - ii. Water/Sewer Charge Reimbursement Request: Board currently working with First Utility on reimbursement for unwarranted sewer charges for the pool. Before reimbursement could be considered, the inspector from First Utility must inspect the backwash procedures. Inspection will be coordinated with repairs to the pool.
 - iii. Maintenance/Repairs: Board had asked Ricky to provide a list of things that need to be done in order to get the pool ready for opening day. It was moved by Stan Brown, seconded by Yolanda Ter Hark to approve an expenditure up to \$7,500 for roof and gutter repairs/replacement. Motion carried unanimously.
 - iv. Operations: Board will work with Ricky to review current pool rules and hours of operation. Rules and hours of operation will be provided to everyone prior to opening of the pool. Only members in "good standing" will be allowed to use the facilities. Board agreed to post a list of SHA members in good standing in the bulletin board at the pool.
- D. Non-Membership Dues: It was moved by John Frazier, seconded by Sam Rutherford to establish the non-member pool use fee at \$325.00. Motion carried unanimously.

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Unfinished Business:

- E. Mowing Service: The new service with Wiggins Landscape has begun. Service started at the end of March.

New Business:

- A. Review of HOA Insurance Coverage: Currently under review.
- B. Amenities (John): Comparison in progress.
- C. Recreation Area – Vandalism: In March the board received reports of vandalism in the recreation area. In an effort to address these concerns, the board is evaluating the current lighting system and shrubbery in the area to address security concerns. Board encourages all owners to be vigilant to any persons loitering in the area and to immediately report them to the police department.
- D. Speed Bumps: Board received a complaint from a member in the community with regards to people speeding through the community. Ron will follow up with the Town of Farragut to see who residents could contact to address this issue.

Next Meeting: The next scheduled board meeting has been set for Monday May 5, 2008; 7:00 p.m. @ Yolanda Ter Hark's house which is located at 12120 Aspenwood Drive.

Adjournment: Hearing no objections, meeting was adjourned at 10:50 p.m.

Recorded By:

Yolanda Ter Hark
Board Secretary