Sugarwood Homeowner Association
Recreation Reservation Form

This form is to ensure you, the Member, a reservation if available and the reasonable assurance that all safety rules and facility policy are adhered to for all members benefit.

Date of Reservation Request: _____ Date of Event: _____

Member Name: _____ Phone No: _____

Address: _____ Time Period: _____

Type of Event: _____

Outside Pavilion: _____ Inside Picnic Shelter: _____ Use the Pool: _____ Grill: _____

How Many People Attending: _____ Adults: _____ Children under 10 yr. old: _____

1. Parties may be scheduled for anytime during Rec. area open hours of 8:00 a.m. and 10:00 p.m (outside pavilion) or advertised pool operating hours but must end (including clean-up) 30 minutes prior to these closing times. At least one adult from the hosting SHA member family must be in attendance during the entirety of the event.

    - Small parties (birthday parties for kids under 10 years of age) may be held with the maximum number of guests allowed to be considered a "small" party is 10 persons. Non-SHA member residents may attend only during the hours of the party.

2. Only SHA members may host parties at the Rec. area and must be in attendance during the entirety of the event. All rules, guidelines and policies apply.

3. A refundable deposit of $50 must be paid to SHA prior to a party that includes non-residents. This $50 deposit is refundable if no damage has been done to pool or area property, the area is cleaned up following the party, and lifeguard fees have been paid. **SHA Member will be fully responsible to pay for any and all damages not covered by the initial deposit amount.*

4. Lifeguards ($10/hour) must be hired for parties with pool use of more than 15 people and meet the following criteria:
    - Current Sugarwood Lifeguard
    - One guard for up to 25 persons; two lifeguards for 26 to 35 persons
    - Maximum number of guests not to exceed 35 persons

5. No Glass or Ceramic items of any kind are permitted in the pool area.

6. No Alcoholic Beverages are permitted in the pool area.

Please sign and acknowledge that you have read the rules applicable to parties.

_____ Date Deposit Paid: _____

Signature of Member Date Deposit Paid: Check #_____

_____ Deposit Return Approval and Date

Signature of Pool Manager, LG, or BOD Date _____